



DRESS FOR SUCCESS

What you need to know!

Looking Your Best Doesn't Mean....

- ❑ Wearing every piece of jewelry you own
- ❑ Wearing your best smelling cologne or perfume.
- ❑ Dressing like you are going to a formal ball

But it does mean.....

- Looking like you are prepared
- Wearing appropriate clothing for the job
- Being conservative



Hair

For Men

- Should be trimmed, neat and clean
- Clean shaved face or well trimmed facial hair

For Women

- Clean hair, neat, only 1 or two accessories (bobby pins, clips, etc.)

Jewelry and Glasses

- Wear glasses with clear lenses.
- Wear only one ring on each hand
- Earrings should be conservative
- Only one watch or bracelet
- Necklaces should be simple and conservative

Grooming

- Nails should be trimmed and filed
 - Short for men
 - Medium length for ladies
- Makeup
 - Keep it simple, avoid bright colors or too heavy an application



Iron Your Clothes

- If you don't like ironing, take your clothes to the cleaners!
- Clothes should be neatly pressed.
- Dress pants should be creased down the front
- Dress shirts should be pressed so that the collar is stiff and sleeves are creased.

Creases? Yes, Creases!!!



Ladies Acceptable Standards

- Skirts should be no more than 1 inch above the knee
- Shirts should not be low cut.
- Many companies have a “two toe rule”. No more than two toes should show, therefore, sandals are not acceptable.

Hand bags and other items

- Hand bags should be small or choose to leave at home.
- A small notebook and pen is acceptable to take with you to an interview.

Business Professional



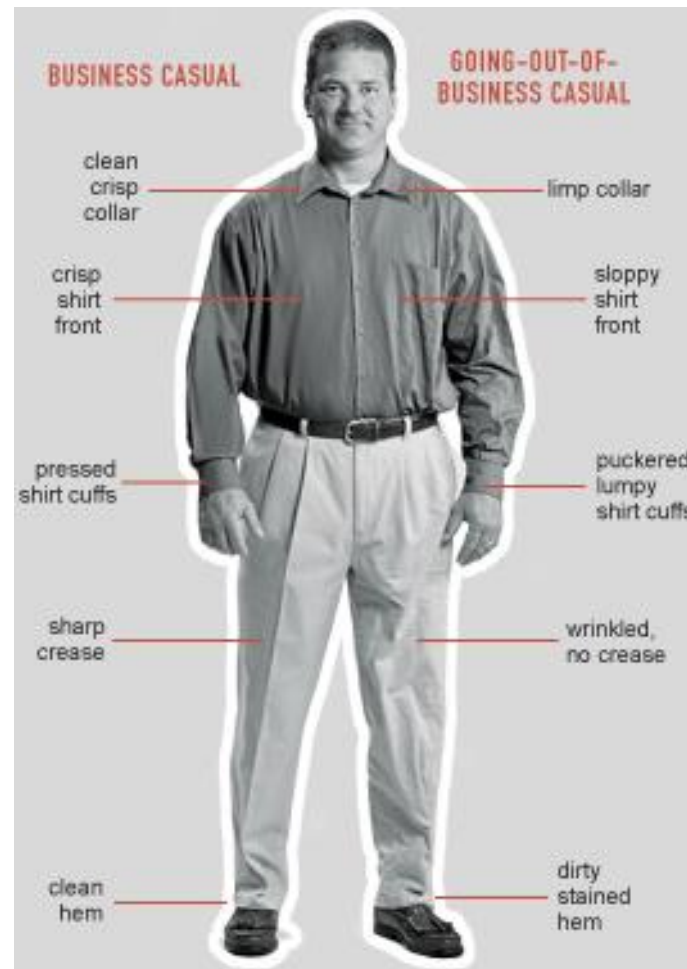
Business Casual



Can you Tell the Difference? Business Professional & Business Casual...



Do's & Don'ts



How does the position you are applying for affect your choice of clothing?

- The best way to know what to wear is observe/research the company and dress a step above what others are wearing.
- Example: Manufacturing Worker (laborer)
 - Normally wears jeans, t-shirt, and work boots
 - For the interview, wear clean blue jeans, no holes, polo shirt, a belt, and clean work boots.